

## Home and School Association Seeks Board Members for the following positions.

- President in Training
- Treasurer in Training
- Vice President in Training
- Primary School Rep

HSA is switching up the approach to HSA leadership for the 23/24 academic year to create a leadership pipeline and lessen the learning curve of future HSA leadership teams. We are seeking a '**President, Vice President, and Treasurer in Training**' to work alongside our current board members. Descriptions are below.

- **Interested:** Email [svmshsapres@gmail.com](mailto:svmshsapres@gmail.com) with a short bio and why you are interested in serving the St. Vincent School Community.
- **Questions:** Email Kristen and Marty at [svmshsapres@gmail.com](mailto:svmshsapres@gmail.com)

**President In Training:** Serve alongside current President to learn the role of managing the different HSA committees and fundraising efforts. Works with board members to ensure HSA committee work is planned and executed. Serves as HSA liaison to Ed Council and School Finance meetings. After the 23/24 school year these candidates will serve as President.

**Vice President in Training:** Serve alongside Current VP to learn the role and assist the President with duties assigned above. After the 23/24 school year these candidates serve as VP.

**Treasurer In Training:** Is occupied by 2 people serving concurrently. To familiarize the incoming treasurer we would like a candidate to shadow the current treasurers so they can better understand the role hit the ground running when they become Treasurer.

Duties:

- Coordinate/Approve reimbursements from events with church bookkeeper.
- Oversee HAS Contracts and ensure all families are compliant.
- Create budget for upcoming school year.
- Create Faith Direct payment links for HSA events.

Term:

- Understudy and assist with responsibilities during the 23/34 academic year
- Assume Treasurer responsibilities during the 25/26 academic year for a 2 year term.

**Primary School Representative:** Oversee committees who service primary grades: Cultural Arts, Field Day Snack, Spirit wear and Parent Class Coordinator Assist with Kindergarten graduation planning.